

HEECA PURCHASING PROCESS

Step 1

PRICING + NEW CLIENT INFORMATION

Contact Kharon via partnerships@kharon.com or mcdonaghc@kharon.com to request the HEECA New Client document, containing the ClearView JISC pricing bands.

Step 2

COMPLETE NEW CLIENT INFORMATION DOCUMENT

Complete the New Client Information document. Fill out customer details, JISC band, number of licenses, and the names and email addresses of all users. Return the completed form to partnerships@kharon.com or mcdonaghc@kharon.com.

Step 3

COMPLETED AGREEMENT

Kharon will draft a HEECA/Kharon agreement confirming the cost and number of licenses. This agreement will be issued via DocuSign to the identified signatory listed in the New Client document. This will also be sent to Cranfield to sign as the invoicing party.

Step 4

ONBOARDING + TRAINING

The Kharon team will reach out to arrange a ClearView onboarding training session for listed users.

